



Williamston Area Senior Center - Board Meeting Minutes Annual Meeting - May 13, 2025

ANNUAL MEETING

Ballots consisting of (4) candidates were handed out to the membership as they signed in for lunch. The Meeting began at 12:37 pm following a delicious Chick-fil-la lunch put on by our kitchen staff.

Election of Board Members – Term Ending 2028

Thirty-eight ballots were counted. Ninety-one percent of the members who voted elected all (4) candidates to the WASC Board with terms ending 2028. They are Jill Cutshaw, Karleen Dimick, Mark Steinberg and Margie Stephenson. Board members Marilyn Thompson and Beth Zetterhom will be stepping down from the Board. Ann Lemmen thanked them for their service.

Annual Reports Given By:

Director's Report - Julie Rudd reported on the highly successful progress that the senior center has made since last year. *(refer to her report for details)*

Assistant Director's Report - Anne McKinney presented her report highlighting the many activities and events from the 2024-2025 year. *(refer to her report for details)*

Treasurer's Report – Ray Lemmen reported

- The cash balance on April 30, 2025 was \$261,381., compared to \$388,272. on April 30, 2024.
- Since the purchase of the senior center building and property for \$1,015,000. in June 2024, we have invested an additional \$210,000. in building improvements, furniture and equipment.
- We are working with Ingham County to set up the parameters for the amortization of the \$750,000. 0% mortgage we received from their Elder Millage funds.
- Our 5 year millage renewal with the surrounding townships and City of Williamston should bring us roughly \$178,000. in tax millage funds annually

Setting Calendar for Fiscal Year 2025-2026

Continuing through August 2025, we will have monthly meetings on the second Tuesday of the month at 12:30 pm in the Senior Center Board Room. After August 2025, we will begin having Board meetings every other month, starting October 2025.

BOARD MEETING

Board Members Present: Ann Lemmen, Marilyn Thompson, Karleen Dimick, Sharon Basil, Mark Steinberg, Jolene Gustafson, Sharon LaPointe, Beth Zetterholm, (newly elected) Jill Cutshaw and ex-officio members Ray Lemmen, and Director Julie Rudd.

Absent Members: (newly elected) Margie Stephenson, Representatives Tammy Gilroy/City of Williamston, and Troy Leonard/Wheatfield Twp.

I. Call Meeting to Order

President Ann Lemmen called the meeting to at 1:21 p.m.

II. Approval of Agenda

Beth moved to accept the board agenda as presented. 2nd by Sharon LP. Motion passed.

III. Approval of Minutes

Minutes from April 15, 2025 Board meeting were approved electronically by the Board on May 7, 2025.

IV. Election of Slate of Board Officers

Sharon B moved to accept the slate of nominates for Board Officers for the 2024-2025 year.

2nd by Karleen. Motion passed.

Sharon LP pointed out that the Board should be voting on each position separately.

President – Jolene Gustafson *Passed by consensus*

Vice-President – Mark Steinberg *Passed by consensus*

Secretary – Margie Stephenson *Passed by consensus*

Treasurer – Ray Lemmen *Passed by consensus*

(With Ann stepping down as President, the Treasurer position was voted in by the Board, Ray will no longer be an ex-officio member. He will now have voting rights on the Board)

V. Rental Agreement

The WASC Event Rental Agreement was approved electronically by the Board on May 2, 2025

VI. Board Comment

- Regarding last month's minutes, Mark states that when the Board votes on an item that isn't listed on the agenda, that motion and vote should be listed under New Business in the minutes
- Mark and Sharon LP highly recommend using the "Consent Agenda" for keeping the board meetings moving quickly and efficiently.
- Sharon LP would like to see a committee formed to go over and possibly updating the By-Laws and Policies and Procedures.
- The suggested Board Meeting schedule for 2025-2026 is:
2025 June 10 – joint meeting with old & new Board, July 8, August 12, October 14, December 9,
2026 February 10, April 14, June 9. The new Board may want to discuss changing the Annual Meeting date. Will need to double-check the By-Laws.

VII. Public Comment

- It was suggested that the board agenda be available ahead of time for members to see and decide if they would like to attend the meeting or not.
- Another suggestion is to introduce the Board candidates to the membership before voting. Not everyone knows the candidates.

VIII. Adjournment

Beth moved to adjourn the meeting. 2nd by Mark. Passed by consensus.

Meeting adjourned at 2:15 pm

Submitted by **Marilyn Thompson**, Board Secretary